

ATARIWRITER PLUS

QUICK REFERENCE



Cursor Movement

Up	[Control] [↑]
Down	[Control] [↓]
Left	[Control] [←]
Right	[Control] [→]
Top-of-File/Bank	[Select] [T]
Bottom-of-File/Bank	[Select] [B]
Go to Next Bank	[Start] [B]
Page Up	[Option] [↑]
Page Down	[Option] [↓]
Beginning of Line	[Control] [A]
End of Line	[Control] [Z]
Next Tab Stop	[Tab]
Next Word	[Select] [←] (left) [Select] [→] (right)

Print Preview Only:

Left 28 Spaces	[Option] [←]
Right 28 Spaces	[Option] [→]
Left Margin	[Return]

Deletion

Backspace (delete character left of cursor)	[Delete/Bk Sp]
Character at Cursor	[Control] [Delete/Bk Sp]
Erase Failsafe Buffer	[Start] [E]
Free Memory Clean-Up	[Option] [F]
To End of Line	[Shift] [Delete/Bk Sp]
To End of File/Bank	[Select] [Delete/Bk Sp]
Restore Last Deleted Line	[Shift] [Insert]
Restore Last Deleted Block	[Option] [X]

Text Blocks

Alphabetize	[Option] [B] to mark the beginning, then:
Count Words	[Option] [A] at the end
Delete Block	[Option] [W] at the end
	[Option] [Delete/Bk Sp] at the end

Duplicate Block

Move Block

Save Portion of File

Search and Replace

Search

Replace

Global Replace

Reverse Search

[Option] [E] at the end; then position the cursor at new location and press [Option] [X] [Option] [Delete/Bk Sp] at the end; then position the cursor at new location and press [Option] [X] [Option] [S] at the end

[Start] [S] then enter SEARCH STRING and press [Return];

[Select] [S] picks out first occurrence

[Start] [R] then enter REPLACE STRING and press [Return];

[Select] [R] replaces next occurrence

[Option] [G]

[Select] [U] searches first occurrence

Mail Merge

Data Base Merge Character

Delete Field

Delete Character Space
(from a field)

Insert Field

Insert Character Space
(within a field)

[Option] [M] then field number, [Return]

[Shift] [Delete Bk/Sp]

[Control] [Delete Bk/Sp]

[Shift] [Insert]

[Control] [Insert]

Other Commands

Abort and Return to Edit

Beep Off/On

Escape Character

Halt Printing

Insert/Type-Over Mode

Print Preview

Return to Main Menu

Save ASCII

[Break] except while printing

[Control] [B] main menus only

[Shift] [Esc] [Esc]

[Esc] or [Break]

[Control] [Insert]

[Option] [P]

[Esc] or [Reset]

[Control] [S] main menu only

Print Formatting and Styling

Block Text Right

Bold Print

Bottom Margin

Center Text

Chain Print Files

Change Number of Columns

Double-Column Printing:

2nd Left Margin

2nd Right Margin

Elongated Print

Form Printing

Headers and Footers

International Characters

Justification

Left Margin

Line Spacing

Merge File

Page Eject

Page Length

Page Numbering

Page Wait

Paragraph Beginning

Paragraph Ending

[Control] [C] [Control] [C]

before each line, [Return] after

[Select] [.] before and after text

[Control] [B]

[Control] [C]

[Control] [V] at bottom of file,

then D: (include drive number

if other than 1), filename to

be chained in UPPERCASE,

[Return]

[Option] [C]

[Control] [M]

[Control] [N]

[Select] [E] before and after text

[Option] [Insert] for each blank
in the file

[Control] [H] for header,

[Control] [F] for footer, then text

and [Return] for each line (two
lines maximum)

[] or [], then the

control character for desired

international character (consult
your printer manual)

[Control] [J] then 1 (justified
right) or 0 (ragged right)

[Control] [L]

[Control] [S]

[Option] [L]

[Control] [E] where page eject
is desired

[Control] [Y]

[Shift] [8] (@) in header or
footer; for starting page other
than 1, [Control] [Q] then the
desired page number

[Control] [W]

[Control] [P]

[Return]

Paragraph Indentation

Paragraph Spacing

Printer Control Codes

Right Margin

Type Font:

Pica

Condensed

Proportional

Superscripts

(XMM801 only)

Subscripts

(XMM801 only)

Elite

Section Headings

Subscripts

Superscripts

Tabs Clear

Tab Set at Cursor Position

Top Margin

Underlining:

New Text

Text Previously Entered

Upper-/Lowercase

Change Character to

Upper- or Lowercase

[Control] [I]

[Control] [D]

[Control] [O] and decimal code

[Control] [R]

[Control] [G] 1

[Control] [G] 2

[Control] [G] 3

[Control] [G] 4

[Control] [G] 5

[Control] [G] 6

[Select] [H], section level number (1-9), heading text, [Return]

[Select] [↓] before,

[Select] [↑] after

[Select] [↑] before,

[Select] [↓] after

[Control] [Tab] all tabs

[Start] [Tab] one tab

[Select] [Tab]

[Control] [T]

[■] or [▣] then enter text

[Control] [U] changes text

to underlined or vice versa

[Caps]

[Control] [Caps]



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